

Cooperative Educational Service Agency 3

Board of Control (BOC) Meeting Minutes

Monday, March 27, 2023

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 6:30 p.m. on Monday, March 27, 2023.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Roll call was taken, with the following Board members in attendance or *participating online: *Gary Andrews, *Benjamin Gavinski, *Chantel Hampton, *Bob Hermanson, Mike Humke, Mark Johnson, *Janet Matthes, *Kim Schmelz, and Wendi Stitzer. Member(s) who were not in attendance: April Jennings and Kristin Spurley.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Wendi Stitzer and seconded by Kim Schmelz that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting Aye, motion carried.

No public comment.

MINUTES: A motion was made by Bob Hermanson and seconded by Gary Andrews to approve the minutes of the regular meeting on [February 27, 2023](#). Upon voice vote, with all members voting Aye, motion carried.

FINANCIAL REPORT:

Disbursements - The Board reviewed the A/P detail check register for February 2023. A motion was made by Benjamin Gavinski and seconded by Janet Matthes to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

INFORMATION:

1. Dr. Jamie Nutter informed that the CESA 3 Team Appreciation & Reunion Party is scheduled for Monday, May 22, 2023, with Social hour starting at 4:00 p.m. and Dinner/Recognitions starting at 5:00 p.m.
2. Dr. Jamie Nutter announced that the CESA 3 Team Appreciation & Reunion Party (scheduled for May 22, 2023) will be an opportunity to recognize any Retirees and/or outgoing Board of Control Members.
3. Dr. Jamie Nutter shared the Board of Control Meeting Schedule for 2023-2024.
4. District Contract Updates were shared by Dr. Jamie Nutter.

ACTION ITEMS:

1. **Considering setting the Annual Delegate Convention date to Tuesday, July 18th, at 6:00 p.m, with the Board of Control Meeting to immediately follow the Annual Delegate Convention.** Due to member conflicts with the proposed July 18th date, a motion was made by Mark Johnson and seconded by Wendi Stitzer to set the Annual Delegate Convention date to Tuesday, August 1st, at 6:00 p.m., with the Board of Control Meeting immediately to follow the Annual Delegate Convention. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.
2. **Preliminary Notice of Non-Renewal Due to Grant Cuts.** A motion was made by Bob Hermanson and seconded by Wendi Stitzer to give a preliminary notice of non-renewal to Brian Kenney, due to Transition Improvement Grant cuts. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

Establish Date and Time of the Next Board of Control Meeting:

The next regular Board of Control Meeting will be Monday, May 8, 2023, at 6:30 p.m.

There being no further business to discuss, a motion was made by Wendi Stitzer and seconded by Janet Matthes to adjourn the meeting at 7:10 p.m. Upon voice vote, with all members voting Aye, motion carried.

**RESOLUTION TO CONSIDER NONRENEWAL OF A TEACHER'S CONTRACT
Transition Grant**

WHEREAS, this Board has determined to eliminate a full time DPI Statewide Coaching position due to fiscal and budgetary constraints and uncertainties for the 2023-2024 school year;

WHEREAS, this determination necessitates the consideration of nonrenewal of a teacher's contract;

WHEREAS, the Agency Administrator has reviewed the staff involved in order to advise this Board as to his recommendation and said report has been considered by the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CONTROL OF COOPERATIVE EDUCATIONAL SERVICES AGENCY #3 AS FOLLOWS:

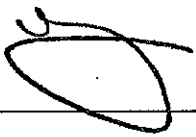
1. This Board hereby determines that the indicated teacher for possible nonrenewal for the 2023-2024 school year is Brian Kenney

2. This Board hereby determines that the teacher being considered for nonrenewal for the 2018-2019 school year has the right to a private conference with the Board relating to said proposed nonrenewal.

3. It is hereby ordered by this Board that the teacher shall be given preliminary notice of the above determination as to the consideration of said proposed nonrenewal. The Administrator is hereby directed to give said written notice to the teacher on behalf of this Board. The Administrator is hereby directed to inform the teacher in the written notice that, if the teacher files a written request therefore with the Board within five (5) days after receiving the preliminary notice, the teacher has the right to a private conference with the Board prior to the Board's final determination of whether to nonrenew the teacher's contract for the coming year. Said notice shall further advise the teacher that the private conference, if a request therefore is made, will be held on May 8, 2023 at 6:30 p.m. in the Board meeting room or, if the teacher is reasonably unavailable on such date, at a time and a date mutually agreed upon between said teacher and this Board.


4. Said written notice shall be delivered to the teacher by certified mail or personal service no later than April 15, 2023

Adopted and approved this March, 27, 2023



Agency Chair

ATTEST:


Agency Secretary

It was moved by Bob Hermanson and
seconded by Wendi Stitzer that the foregoing
resolution be adopted. Upon roll call vote, the following vote Aye: Gary Andrews,
Benjamin Bavinski, Chantel Hampton, Bob Hermanson, Mike Humke,
Mark Johnson, Janet Matthes, Kim Schmetz, and Wendi Stitzer.

The following voted No: NONE

The President declared that since this resolution was passed by a majority of the full membership
of the Board that hereby declared the resolution adopted.